



Waste Reduction and Recycling Awards Program 2005 Application

The City of San Diego Environmental Services Department is looking to recognize businesses and organizations located in the City of San Diego that have implemented successful waste reduction, recycling and recycled product procurement programs. If you have an exemplary, innovative recycling program, **please complete and submit this application by February 4, 2005.**



Please mail, fax or e-mail this application to:
Martha Espinola

Phone: (858) 573-1242

Fax: (858) 492-5089

E-mail: MPEspinola@sandiego.gov

City of San Diego
Environmental Services Department
Attn: Martha Espinola
9601 Ridgehaven Court, Ste 320
San Diego, CA 92123

Organization Name (Please print or type *EXACTLY* as you would like it to appear on your award.)

Mailing Address	City	State	Zip
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Contact Person	Telephone	Fax	E-mail
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Number of Employees	Name(s) of Recycling Service Provider(s)
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Business Type (Please indicate which type best applies to your organization.)

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Apartment/Condominium | <input type="checkbox"/> Hospital/Medical | <input type="checkbox"/> Military | <input type="checkbox"/> Retail Store |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Hotel | <input type="checkbox"/> Professional Office | <input type="checkbox"/> School/College |
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Manufacturing | <input type="checkbox"/> Restaurant/Bar | <input type="checkbox"/> Shopping Mall |
| <input type="checkbox"/> Financial Institution/Banks | <input type="checkbox"/> Other (Please Specify) _____ | | |

Application Checklist

All application materials are due by Friday, February 4, 2005.

Mail, fax or e-mail:

- Waste Reduction and Recycling Awards 2005 Application.
(Previous award winners, if you are submitting a 2005 entry for a program that has already won a Waste Reduction and Recycling Award, you must include in the 2005 application a description of how your program has improved since last receiving your award.)
- Summary of your organization's waste reduction and recycling efforts (100 to 150 words).
- Logo (electronic copy preferred).
- Supporting documents about the program that you would like to submit for consideration (i.e. photographs and brochures).

Waste Reduction and Recycling Information

This award is for programs implemented or expanded from January 2004 through December 2004. Please answer all questions in detail. If needed, attach additional pages, noting the corresponding question number. Applicants are encouraged to include any information about a program including brochures and photographs that will assist in judging an entry. Previous Waste Reduction and Recycling Award winners should also include in the 2005 application a description of how a winning program has improved since receiving a Waste Reduction and Recycling Award. With the Waste Reduction and Recycling Awards Program application, all applicants MUST submit a logo, and a 100 to 150 word summary of the organization's waste reduction and recycling efforts.

Waste Reduction

1. Describe your organization's efforts to reduce the amount of waste it generates (i.e. less packaging, double-sided copies, use of durable shipping containers, low waste landscapes, food donation, etc.)

2. Quantify any cost savings associated with your waste reduction activities (i.e. savings in the purchase of copy paper or packaging materials, etc.)

Recycling

3. List ALL the recyclables in your program. Explain how they are collected and list quantities for each recovered material on a monthly or yearly basis. If you have realized revenue from the sale of recyclable materials, please quantify. (Attach a separate page if necessary.)

4. Has your recycling program reduced the level and cost of disposal service? If yes, please quantify on a monthly or yearly basis.

Recycled Product Procurement

5. Please list by product type all the recycled content products your organization purchases and what percentage of your organization's purchases of that product type are recycled. For example: Copy paper - 65% of all the copy paper purchased is made from recycled paper.

Education

6. Describe your efforts to educate employees/tenants and provide continuous updates about waste reduction and recycling. Please mention motivational tools/programs employed and include samples of the materials your organization uses.

7. Would you allow the Environmental Services Department to list your e-mail address as a resource for other companies?

☐ Yes

☐ No

Authorized Business Signature

Title

Date

Entry deadline is February 4, 2005. Good Luck!

Waste Reduction and Recycling Efforts Summary
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Please write a 100 to 150-word summary of your organization's waste reduction and recycling efforts.